

DREDGING CORPORATION OF INDIA LIMITED
(Under Consortium of VPT, PPT, JNPT, and DPT)
DREDGE HOUSE:: PORT AREA
VISAKHAPATNAM-530001

ADVERTISEMENT NO.03/2019

A	NAME OF THE POST	CHIEF FINANCIAL OFFICER
B	SCALE OF THE POST	Rs. 1,20,000–2,80,000/-
C	COMPANY PROFILE	Dredging Corporation of India Limited (DCI) was incorporated under the Indian Companies Act, 1956 with the objective to provide integrated dredging and related marine services for promoting the national and international maritime trade, beach nourishment, reclamation, inland dredging, environment protection, etc. and to become a global operator in the dredging business. DCI is owned by a Consortium of four ports, viz., Visakhapatnam Port Trust, Paradip Port Trust, Jawaharlal Nehru Port Trust and Deendayal Port Trust. Its Registered and Corporate offices are located at Delhi and Visakhapatnam, Andhra Pradesh respectively.
D	JOB DESCRIPTION AND RESPONSIBILITIES	CFO is A Key Management Personnel and overall in charge of management of finance and accounts of the organisation and is responsible for preparation of Financial statements, financial governance, ensuring that internal Financial controls are in place, evolving and formulating policies relating to finance and accounts, and their implementation and reports to Director (Finance) / Managing Director.
E	ELIGIBILITY – AGE	On the date of advertisement. (i) Minimum 40 years (ii) Not more than 58 years for internal candidates and not more than 57 years for others. The age of superannuation is 60 years as of now.
F	ELIGIBILITY - QUALIFICATION AND EXPERIENCE	<u>A. Qualification</u> The candidate should be a Chartered Accountant/Cost Accountant/MBA with specialisation in Finance with good academic record from Recognised University / Institution. Candidates should have experience in Finance & Accounts department in senior level in handling Finance and Accounts independently with exposure to contracts, commercial tenders, foreign exchange transactions, International Finance,

		<p>Corporate Financial Planning, Corporate Taxation, Financial Accounting, Budgeting, monitoring of operational expenses, cash management and Corporate Laws is required. Candidates with experience of working in the Finance department at the level of GM and above with Shipping / Dredging Industry will be an advantage.</p> <p>Provided that minimum qualification is relaxable in the case of internal candidates and Government officers with relevant and adequate background and experience.</p> <p><u>B. Experience</u> <u>For Central Public Sector Executives</u> PAY SCALE: The candidate should be working in comparable Grade of the Post or in the scale of pay or equivalent as mentioned below as on the date of advertisement: For Applicants from PSUs and other Government Institutions Two Years in the scale of Rs. 1,00,000- 2,60,000 (IDA) Post (01.01.2017 scales) OR Four Years in the scale of Rs. 90,000- 2,40,000 (IDA) Post (01.01.2017 scales) OR in equivalent pays scales of the employees of the Central Government / State Government / CPSU / Autonomous Bodies. <u>For candidates working in Private Sector</u> Candidates with minimum 20 years of Post Qualification Experience of which at least four years in the capacity of Head/Chief of the Finance Department in analogous posts</p> <p><u>C. Other Conditions</u> In case of candidates applying from Private Sector, the applicant should be working in a Company preferably a Listed one, with an Annual turnover of Rs.500Crore or above.</p>
G	SUBMISSION OF APPLICATIONS	<p>Prospective Candidates (Applicants) shall submit their applications along with</p> <p>(i) A Write-up on the Job Profile with professional achievements if any during their present/past assignments and their suitability for the post.</p>

		<p>(ii) Copy of the latest Annual Report of the Company for preceding three years in case of Candidates applying from Private Sector.</p> <p>(iii) Self attested copies in support of age, qualifications and experience.</p> <p>The Candidate should either apply through proper channel OR submit at the time of Interview a 'No Objection Certificate' from the current Employer where the Candidate is working.</p> <p>The selected Candidate will have to bring proper relieving letter from their Employer/parent Company at the time of joining failing which his selection will be liable for cancellation and no further correspondence will be entertained in this regard.</p>
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OTHER TERMS AND CONDITIONS:

- Interested candidates may send their curriculum vitae, in the prescribed format given below/ downloaded from Careers section of DCI Website: www.dredge-india.com and send the same along with copies of certificates of Educational qualifications/ experience (Past and Present)/ Proof of Salary and on-line remittance of Rs.2000/- (Rupees two thousand only) towards Non-refundable application fee (Fee exempted for SC/ST/PWD candidates) to HOD(HR), DCI Limited, "Dredge House", Port Area, Visakhapatnam-530 001, on or before 03.10.2019. DCI is not responsible for any postal delay. Applications received through email will not be accepted.

The bank details for online remittance of application fees is given below:-

Name	Dredging Corporation of India Limited
Bank Name	Syndicate Bank
Branch Name	DCI Branch
Account No.	35833070000014
IFSC Code	SYNB0003583

- Before applying for the post, candidates should ensure that he/ she fulfils the eligibility criteria and other conditions mentioned in this advertisement. DCIL would be free to reject any application at any stage of the recruitment process, if the candidate is found ineligible for the post for which he/ she has applied. The application fee paid by candidates shall not be refunded at any time. No correspondence shall be entertained in this regard.
- All candidates are advised to have valid mobile number and E-mail IDs, as all the communication with regard to interview, selection etc shall be sent to that mobile number/E-mail ID only.
- Candidature of the candidate is liable to be rejected at any stage of the recruitment process or after recruitment or joining, if any information provided by the candidate is found to be false or is not found in conformity with eligibility criteria mentioned in the advertisement.
- DCIL reserves the right to raise the minimum eligibility standards. DCIL also reserves the right to fill or not to fill all or any of the above positions and cancel/ restrict/ enlarge/ modify/ alter

the recruitment/ selection process without any further notice or assigning any reasons whatsoever.

6. The prescribed qualification/ experience are the minimum and mere possession of the same does not entitle a candidate for participating in the Selection Process. DCIL's decision shall be final in this regard.
7. List of candidates shortlisted for participating in the Selection Process will be displayed on DCIL Website www.dredge-india.com for the information of the candidates in due course of time. Candidates are advised to visit DCIL Website www.dredge-india.com for latest updates on a regular basis.
8. Any canvassing directly or indirectly by the applicant will disqualify his/ her candidature.
9. This engagement is subject to the re-appointment policy of the Corporation issued vide Office Order No.113/2016 dated 05.08.2016.
10. Applicants may send their applications along with all enclosures in a closed envelop super scribing "Application for the post of" to the address mentioned at Point No.1 above . The last date for receipt of the applications is 03.10.2019.
11. Age, Qualification, Experience would be as on 18.09.2019
12. Any dispute with regard to engagement against this advertisement will be settled within the jurisdiction of **Visakhapatnam Court** only.

**APPLICATION FORMAT FOR EMPLOYMENT IN THE
DREDGING CORPORATION OF INDIA LIMITED, VISAKHAPATNAM
SHOREESTABLISHMENT ADVT.NO. 03/2019**

PERSONAL DETAILS

01	Post Applied For	(Space for affixing recent passport size colour photograph)			
02	Name of the Candidate (In Full-Block letters)				
03	Father's Name				
04	Date of Birth & Completed years of Age (As on 18.09.2019)				
05	Permanent Address:				
06	Address for communication				
		Telephone	Mobile	E-Mail	
07	Whether belongs to:	SC	ST	OBC	GENERAL

EDUCATIONAL DETAILS

08. Educational Qualifications (A) ACADEMIC (Starting from SSC/10 th onwards)					
Sl. No.	Name of the University / Institution	Examination passed	Year of passing	Class obtained	Percentage of Marks

(B) Professional / Technical (any Special Qualifications)					
	Name of the University / Institution	Examination passed	Year of Passing	Class obtained	Percentage of marks

(C) Details of Certificates of Competency (wherever applicable)						
Sl. No.	Type of COC	COC No.	Valid From DD/MM/YY	Valid Upto DD/MM/YY	Issued by	Remarks

EXPERIENCE DETAILS

9 (A)	Total Experience (Additional Sheets may be attached, if required)	Candidates should invariably mention clearly the details of experience, from/to, no. of completed years of service, grade, pay scale, present basic pay and Gross emoluments in the following table.					
Sl.No.	Name of the Organisation	Post held	Period of Employment		Completed years of service	Nature of duties	Reasons for leaving
			FROM	TO			
			DD/MM/YY	DD/MM/YY			
(B)	Details of Last Pay drawn: Please attach proof	Scale of Pay			Rs.		
		Basic Pay			Rs.		
		Gross monthly emoluments drawn.			Rs.		
(C)	Training details if any (Additional Sheets may be attached, if required)						
(D)	Professional Memberships if any and details thereof						

10.	Please state briefly a write-up on “Your Achievements and why you want to join DCIL and how you will contribute to the growth of DCIL”. (Additional Sheets not more than 2 pages may be attached, if required)	
11.	Whether application has been forwarded through proper channel	Yes/ No / Not Applicable

12.	Online Payment details for application fees			
	UTR No.	Date	Amount	Name & Place of the Bank
			Rs.2000/-	
13.	Personal Reference : Candidates should give the names of two persons, their addresses, occupation and telephone / mobile numbers. Persons named should not be either close or blood related family members of the candidate.			
Sl.No	Name of the Person	Occupation	Full Address with contact Telephone Nos.	
01.				
02.				
14.	Languages Known			
Sl. No	Language	Read	Write	Speak
15	Whether involved in any Criminal Case / Law Suit at any time?			Yes / No
	If Yes, give details and present status			

ENCLOSURES

14.	Check list of Enclosures to the Application (self attested copies to be attached) :	
Sl. No	Copy of the document	Whether enclosed or not?
i.	SSC for proof of date of Birth	YES/NO <input type="checkbox"/>
ii.	+ 2/Intermediate/Higher Secondary	YES/NO <input type="checkbox"/>
iii.	Graduation (Original Degree and Mark sheets for all semesters /years)	YES/NO <input type="checkbox"/>
iv.	Post Graduation/CA/ICWA (Original Degree and Mark sheets for all semesters /years)	YES/NO <input type="checkbox"/>
v.	Any other Professional/Technical /Special Qualification	YES/NO <input type="checkbox"/>
vi.	Experience Certificates from the Organizations mentioned at Point No.9(A)	YES/NO <input type="checkbox"/>
vii.	Certificate of Competency (COC)	YES/NO <input type="checkbox"/>
viii.	Continuous Discharge Certificate (CDC)	YES/NO <input type="checkbox"/>
ix.	Proof of remittance of application fee	YES/NO <input type="checkbox"/>
x.	Write-up the applicants previous achievements and why he wants to join DCIL and how he will contribute to the growth of DCIL	YES/NO <input type="checkbox"/>
xi.	No Object Certificate, wherever applicable	YES/NO <input type="checkbox"/>
xi.	Any Other Certificates (a). _____ (b). _____ (c). _____ (d). _____	

“I hereby declare that all the above information furnished above and enclosed are true to the best of my knowledge and I have not suppressed any information. I accept that suitable actions, including legal action, may be taken against me for any false information furnished by me at any point of time”.

Signature of the Candidate

Place :

Date :